

Office of the
 Dy. Chief Fire Officer,
 Mumbai Fire Brigade
 Marol Regional Command Center (R-III)
 Workshop Bldg., 1st Floor,
 Marol Fire Station, Agneshaman Dal Mal,
 Marol Naka, Andheri (East),
 Mumbai - 400 059.

BRIHANMUMBAI MUNICIPAL CORPORATION
MUMBAI FIRE BRIGADE

No.: FB/Insp/R-III/14

Date: 25/01/2024

Sub:- School Inspection Report From Fire & Life Safety Point Of View
 Ref:- MFB No. Insp/R-III/14 dtd. 19/12/2023

Sir,

School Inspection Report From Fire & Life Safety Point Of View is as follows.

1	Name & Address of the School	Rajhans Vidyalaya, HMP School Campus, Munshi Nagar, Near Bhavans College, D.N Nagar Andheri (W) Mumbai- 400058
2	Date of Inspection.	25/01/2024
3	Name of Principal / Building-In-Charge.	Mrs. Kala Gangadharan
4	Composition of the building	Primary School Building : Ground + Two upper floored ,RCC structure. Secondary School Building : Ground + two upper floored, RCC structure
5	Width of Road –	Internal Road, 05 meters
6	Main Entrance Width – Total Entrance / Exit -	05 meters approx. Two for each building.
7	Structure	R.C.C
8	No.of Staircases along with its width	Primary School Building : 01 no. staircase, 1.5 meters approx. Secondary School Building : 03 staircase, one of 1.5 meters approx.
9	Common corridor with width	3.00 meters approx.
10	Open Spaces Around the School Building	Open space and open ground in front of building
11	Number of classroom	52 classrooms
12	Whether the College Building has mixed Occupancy, If so, What Type and on Which floors?	N.A
13	Offices / Library / Laboratory / Computer Room etc.	02 Office, 01 staff, Lab, library, computer room
14	Store Rooms Provided if any	Yes
15	<u>In case of Lifts:</u> Whether lift lobbies are Ventilated direct to outside air.	N.A
16	Location of Electric Meter Room & Pump Room.	Electric meter box on Ground floor of each building
17	Whether Canteen / kitchen is provided, on which floor.	The canteen is provided in the separate mess building.
19	Existing Fire Fighting System & whether in operative condition or not.	Found 12 nos. of 4 kgs of ABC type fire extinguisher in working condition. Sand bucket 20 nos. & Fire Alarm system were found.

Kala
 PRINCIPAL
 RAJHANS VIDYALAY

Recommendations :-

- 1) Main entrance, exit, passages, corridors, open spaces around the building, staircases shall be kept unobstructed.
- 2) The entrance and exit shall not be locked during school hours.
- 3) Electrical points shall not be overloaded. An electric audit shall be done.
- 4) Electric mains shall be switched off before closing the premises.
- 5) Smoking, heating, cooking and use of naked flame in school premises shall be strictly prohibited.
- 6) Inflammable and Hazardous material shall not be stored in the school premises.
- 7) LP gas shall not be used in the canteen building till obtain all permissions from competent Municipal authorities.
- 8) A School Fire Management Plan (SFMP) shall be prepared.
- 9) Display signages like "Exit", "Enter", "Emergency Exit", "Assembly Point", "Fire Extinguisher", etc. at appropriate locations. Along with arrow marks for safe & quick evacuation as per the prepared plan
- 10) Fire sensitization of staff and fire evacuation drill:
 - a. Fire evacuation & mock drills involving both staff & pupils shall be held regularly.
 - b. In-house office/teaching staff and security shall be trained in operating/maintaining fire extinguishers and summoning of FIRE BRIGADE in case of emergency.
 - c. **Formulate the school Fire Management team as per the attached ANNEXURE I**
- 11) All existing firefighting systems shall be maintained in good working condition.
- 12) Good housekeeping shall be maintained

Note:- This is an inspection report and shall not be considered as Fire safety requirement. Necessary permission & License shall be obtained from concerned Authority.

Kale
PRINCIPAL

RAJHANS VIDYALAYA

Copy to,

1. Mrs. Kala Gangadharan,
The Principal Rajhans Vidyalaya.
2. Office copy

AK
25/10/2024
Sr S.O. A.S.Khanolkar
Inspecting Officer

[Signature]
25/10/24
Dy.Chief Fire Officer
Mumbai Fire Brigade

Sl. No	TEAMS	COMPOSITION OF EACH TEAM	KEY ROLES
1.	School Fire Management Committee (SFMC)	This Committee must include the Chairperson, Principal/in-charge, Vice Principal, Head Master/ress, Administrator, 2 Teachers (1 male and 1 female) and the Student's representative – Male and Female, 2 Parent-Teacher Association Member, if any (1 Male & 1 Female)	<ul style="list-style-type: none"> ➤ The Primary Management Body shall have an understanding of the Policy and Planning Principles. ➤ Help the School in preparing SFMP ➤ Co-ordinate with the other core team in organizing mock drill regularly ➤ Evaluate the SFMP regularly and Update ➤ Mobilize relief and external support in case of any emergency ➤ Liaison with Media and other Govt./NGOs for effective Disaster Management
2.	Awareness Campaign Team	The team may include 5-6 teachers as per the strength of the school and 2 senior students from each section from 8 th to 12 th Standard	<ul style="list-style-type: none"> ➤ Conduct awareness generation activities systematically in the whole school, targeting all staffs, teachers and students/classes ➤ Develop creative IEC materials and activities like pictures, posters, slogans, poems, essays, street plays, pamphlets, simple tips on do's and don'ts, etc. and promote awareness ➤ Organize regular innovative activities and exercises for all staffs/teachers and students to ensure continuing interest in the issue during the normal time (like organize stage programmers, competitions etc) ➤ Primary Team to alert the whole School for Safe Exit in case of emergency, through warning signs, with different colours of flags, alarm bells, etc. ➤ Should regularly practice the warning signs: including waving of flags or ringing alarm, bells, etc. ➤ Should regularly monitor and update on the potential hazard that the school can face and inform the school authorities ➤ Should maintain the School Emergency Operation Control Room ➤ Should maintain contact with all the other teams and with external stakeholders and keep them informed about the latest situation, especially the Fire Services
3.	Fire Alarming Team	The team may include 5-6 teachers as per the strength of the school and 2 senior students from each section from 8 th to 12 th Standard	<ul style="list-style-type: none"> ➤ Should be acquainted with all the exits in the school and should keep all the staffs and students informed about their nearest Exits and also should regularly check the exit routes clear of any obstacles ➤ Should be prepared to provide assistance to the differently-abled students for safe evacuation ➤ Evacuate all in an orderly manner and practice the drill regularly and ensure that the emergency assembly area is safe and accessible ➤ Take roll call and report to the SFMC and the Search & Rescue Team
4.	Evacuation Team	The team may include 5-6 teachers as per the strength of the school and 2 senior students from each section from 8 th to 12 th Standard (Preferably from NCC/Scouts & Guides)	<ul style="list-style-type: none"> ➤ Should collect the details on the number of students/staffs/teachers/ employees present in the school during the drill / incident. ➤ If anyone missing, the team should quickly facilitate in order to search and safety rescue by physically, visually and vocally checking every room in the building and carrying the victim to the First Aid Team in case of injury and reporting to SFMC for any other causes.
5	Search and Rescue Team	The team may include 5-6 teachers as per the strength of the school and 2 senior students from each section from 8 th to 12 th (Preferably from NCC/Scouts & Guides)	<ul style="list-style-type: none"> ➤ Should collect the details on the number of students/staffs/teachers/ employees present in the school during the drill / incident. ➤ If anyone missing, the team should quickly facilitate in order to search and safety rescue by physically, visually and vocally checking every room in the building and carrying the victim to the First Aid Team in case of injury and reporting to SFMC for any other causes.

Fire fighting Team	The team may include 5-6 teachers as per the strength of the school and 2 senior students from each section from 8 th to 12 th Standard (Preferably from NCC/Scouts & Guides)	<ul style="list-style-type: none"> ➤ Should be acquainted with the use of all the existing fire fighting system/extinguishers available in the school and should ensure that all the equipments are in working condition. ➤ Should confirm existence of fire and control it, if possible. ➤ Look for conditions that may cause further development of fire and seek assistance from maintenance staffs for removal of such conditions. ➤ Ensure that electric main switches are turned off and that the fire don't spread much until the local fire services control and douse off the fire completely. ➤ Should maintain and control the First-Aid Room of the school with all the required First Aid kits up-to-date ➤ Should administer first aid and record all cases and treatments during the incident ➤ Should determine further medical assistance and refer to the nearest medical facility centre/hospital, etc.
7 First Aid Team	The team may include the School / Govt. Doctor, Nurse, 4 teachers and 2 senior students from each section from 8 th to 12 th Standard (Preferably from NCC/Scouts & Guides)	<ul style="list-style-type: none"> ➤ Should work with the SFMC and the other stakeholders to establish a release policy and should communicate the same with the parents. ➤ Develop effective procedures on how release will be handled during and after an emergency. ➤ Lock all external gates and doors and secure the entire building premises. ➤ Allow only the Emergency Support Functionaries into the building and facilitate them to reach their spots concerned. ➤ Release staffs/teachers and students according to the pre-planned policy. ➤ Should be well acquainted with all the buses and their plying routes from the school and all the number of students within each bus ➤ All the staffs/teachers/ students should be given emergency cards with identical numbers for their buses / vehicles concerned. ➤ Assist SFMC in arranging and providing communication systems, including buses, ambulances, other vehicles to carry the victims/injured to medical centers and / or to transport all the staffs / teachers/ students to their respective destinations.
8 Site Safety Team	The team may include the Senior Security Officer of the School, 2 Peons, 2 teachers and 2 senior students from each section from 8 th to 12 th Standard (Preferably from NCC/Scouts & Guides)	<ul style="list-style-type: none"> ➤ The team should be well acquainted with all the present Media Policies. ➤ Should always consult the SFMC before briefing the Media on any matter media at one time in order to keep the clarity. ➤ Should be in constant contact with all the local media personnel for promoting fire safety awareness in print as well as electronic medias time to time.
9 Transport Management Team	The team may include the Transportation / Vehicle Co-ordinator of the School, the Administrator, 2 teachers and 2 senior students from each section from 8 th to 12 th Standard.	
10 Media Management Team	The team may include the Vice-Principal, Head Masters/ress or any Senior Staff of the School.	



KOHINOOR SAFETY SERVICES

AN ISO 9001 : 2015 CERTIFIED COMPANY

Head Office : 16B, Gala No.5, Samrat Mill Compound, LBS Road, Near Jaswanti Landmark, Vikhroli West, Mumbai - 400 079.
Regd. Office : 477, Ambedkar Society, Puriwala, Parksite, Vikhroli West, Mumbai - 400 079.
Mob.: +91 98926 13864 / +91 95949 67751 Website : www.kohinoorsafety.com Email : info@kohinoorsafety.com

Ref: KSS /2023-24/8094

Date: 23 JAN 2024

Form B

[See Section 3(3) and rule 4(2)]

Six Monthly Certificates to be given in every JAN & JULY by the owner or the occupier for Compliance of Fire prevention and life safety measures.

Certificate

Certified that I/We have carried out inspection of the fire prevention and life safety measure Installed in the following building or premises, namely:-

"M/S. BAIKABIBAI & HANSRAJ MORARJI CHARITY TRUST."
ADDRESS: MUNSHI NAGAR, ADJACENT TO BHAVANS COLLEGE,
ANDHERI (W), MUMBAI 400053.

I/we further certify that these installations in the above mentioned buildings are maintained in Good repair and efficient conditions during the period six month(1ST JULY 2023 to 31ST DECEMBER 2023), as required under the provision of Maharashtra Fire Prevention and Life safety Measures Act, 2006 (MAH III of 2007). The details of the inspection of the installations carried out by me/ we are mentioned in the report appended herewith

Place: Mumbai

Date: 23 JAN 2024

License Number:

1. MFS / LA / RF-10
2. MFS / LA / RD-10

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PRINCIPAL
RAJHANS VIDYALAYA



KOHINOOR SAFETY SERVICES

AN ISO 9001 : 2015 CERTIFIED COMPANY

Head Office : 16B, Gala No.5, Samrat Mill Compound, LBS Road, Near Jaswanti Landmark, Vikhroli West, Mumbai - 400 079.
Regd. Office : 477, Ambedkar Society, Puriwala, Parksite, Vikhroli West, Mumbai - 400 079.
Mob.: +91 98926 13864 / +91 95949 67751 Website : www.kohinoorsafetyservices.in Email : info@kohinoorsafetyservices.in

Ref: KSS /2023-24/8094

Date: 23 JAN 2024

With reference cited above, Below is the details of firefighting system at:

"M/S. BAIKABIBAI & HANSRAJ MORARJI CHARITY TRUST."
ADDRESS: MUNSHI NAGAR, ADJACENT TO BHAVANS COLLEGE,
ANDHERI (W), MUMBAI 400053.

a) **Unit: I hansraj morarji public school (primary, secondary & Jr. collage)**

b) **Unit: II Rajhans Vidyalaya**

c) **unit: III ICSE**

d) **unit: IV Baikabibai Balvatika**

Annexure B:

SR.NO	FIRE SYSTEM	QTY	REMARK
1	FIRE ALARM PANEL 02 ZONE	05	OKAY
2	MCP HOOTER	25	OKAY
3	ABC TYPE FIRE EXTINGUISHER	56	OKAY

The above said fire Protection equipment installed in good working condition.

There after any alteration in above system by occupant or developer will make this certificate invalid

Thanking You.

License Number:

1. MFS / LA / RF-10
2. MFS / LA / RD-10

Signatories:

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PRINCIPAL
RAJHANS VIDYALAYA





Govt. of Maharashtra
Directorate of Maharashtra Fire Service
Vidyanagri, Hans Bhugra Marg, Santacruz (East),
Mumbai – 400 098, Tel-022-26677555, Fax-022-26677666
www.mahafireservice.gov.in

FORM N
[(See section 9 (3) and rule 14]
License to act as a License Agency for the purpose of
Fire Prevention and Life Safety Measure

License No. MFS / LA / RF-10 / RD-10

Date: 04.01.2024

License is hereby renewed under the provisions of sub-section (3) of section 9 of the Maharashtra Fire Prevention and Life Safety Measure Act, 2006 (Mah. III of 2007) to **M/s. Kohinoor Safety Services** having their registration office at **477, Ambedkar Soc., Puriwala, Parksite, Vikroli (W), Mumbai 400079** and their contact details are Office Number: 9892613864 and Email ID: fire.india@yahoo.com with PAN registration No. AGKPC6876C and GST No. 27AGKPC6876C to act as a License Agency for the purpose of the said Act for execution of the fire prevention and life safety measures in relation to **BAIKABIBAI AND HANSRAJ MORARJI CHARITY TRUST**

- 1. Fire Fighting and Sprinkler System: Class D**
- 2. Detection and Fire Suppression System: Class D**

M/s. Kohinoor Safety Services shall not issue Form A or Form B under sub-section (3) of section 3 regarding the compliance of the fire prevention and life safety measures or maintenance thereof in good repair and efficient condition, without there being actual such compliance or maintenance failing which license granted / renewed shall be suspended or cancelled as per sub section (4) of section 9 and shall be liable for penalty under section 36 of the Act.

Subject to the provision of sub section (4) of section 9 of the said Act and rule 14 of the Maharashtra Fire Prevention and Life Safety Measures Rules, 2009, the license will be valid for a period from **04.01.2024 to 03.01.2026**

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Kiran

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by Hatyal Kiran
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Asst Director

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CHAUHAN

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KARTAR SUGRIV
CHAUHAN
Date: 2024.01.10
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Digital Signature of Authorized Person to sign Form A or Form B


PRINCIPAL
RAJHANS VIDYALAYA

Santosh
Shridhar
Warick

Digitally signed by
Santosh Shridhar Warick
Date: 2024.01.16
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(S S Warick)
Director
Maharashtra Fire Service

Note:

* in absence of digital sign of license holder (responsible to issue Form A or Form B) the license will be treated as invalid.